Date:

To,

Manager,

Bank of Bhutan,

Phuentsholing branch,

Chukha: Bhutan.

Subject: **Requesting Staff Welfare Fund (SWF) CST Monthly Contribution Account Delink.**

Dear Sir/Madam,

Mr./Ms……. holding BoB account number…….. ...is separating from the College of Science and Technology. Therefore, the undersigned would like to request to delink **his/her** monthly contribution to SWF account number 100051064 with effect from …… month……year.

Yours sincerely,

Namgay Om
Staff Secretary
College of Science and Technology
Rinchending Phuentsholing

Dr. Cheki Dorji
President
College of Science and Technology
Rinchending, Phuentsholing