DECLARATION

To,

The President

College of Science and Technology

Rinchending,

Phuentsholing: Bhutan

Subject: **Laptop Policy 2021**

Dear Sir,

This is to inform you that I have received Nu. (**60,000/** or whichever is lower (TYPE THE AMOUNT)) for the purchase of a new laptop for teaching and learning purposes. I have also gone through the Laptop Policy, 2021 of our College and have fully understood the same.

I declare that I will adhere to the College Laptop Policy in the manner as stated in the Policy.

1. Price. Nu.....

2. Processor.....

3. RAM.....

4. Brand.....

Thanking you,

Name:

Designation: Counter Sign

Department: ICT Unit

(SIGNATURE)

Date: